



Yarra Yarra Catchment Management Group

MINUTES

Minutes of General Meeting Held on 30th August 2007 Perenjori Office

1. Meeting Opened (10.13 am)

1.1 Present: Peter Syme, Stan Scott, Stacey Hudson, Ian Fordyce, Max Hudson, Jo Ashworth, Keith Camac, Lyndsay Bourke – DoW Regional Hydrologist, Katie Hasleby, Dene Solomon, Wally Barnes

1.2 Apologies: Richard Lee, Keith Carter, Chris King, Jan MacPherson

2. Minutes of Meeting held on 28th June 2007:

Minutes read by Chairman. *Moved Stan Scott, Seconded Max Hudson. Carried.*

2.1 Matters arising from previous minutes:

- Prioritisation – Ongoing, shifted goal posts again. All info has been combined into a 29MB document – presented at YYCRC meeting Wednesday. Joint steering committee met last week, still 10 points more to address. Require clarification. Once State and Fed NRM officers are satisfied we have met the requirements funding will be released. Stan will discuss with Barbara Morrell over the coming weeks to resolve.
- Website – getting software from overseas, away at present, will be back soon. Lizzie is back Sunday, she can follow up.
- New Employee (IT Assistant Position) – closing date 28th September 2007.
- Workshop Friday 14th July – summary of outcomes tabled.

2.2 Amendments

None required

3. Executive Reports

3.1 Secretary

3.1.1 Correspondence In – Tabled

3.1.2 Correspondence Out – Tabled

3.2 Funding and Finance

3.2.1 Financial report – see attached (NB as at 28th August 2007), outstanding accounts of \$115,500 – NACC, \$24,000 – Midland Toyota, \$1,463 – Oil Mallee Farmer Mulching

Total uncommitted funds: \$58,302 (Increase from \$17,677k from last period due to sale of Ute)

Moved Keith Camac, seconded Wally Barnes . Carried.

3.2.2 Paleo Project

Stacey/Dene to send final email to supplier requesting invoice, otherwise funds will be returned to NACC.

3.2.3 Envirofunds

Katie has not spoken to any of the participants – if they haven't planted trees need to follow up to extend till next year. Katie to continue to followup – in writing.

3.2.4 Utes

\$1,073.94/ month (maintenance included) for Hilux

3.2.5 Advertise IT assistant position - Stacey

3.2.6 State NRM funds: B Morrell secured \$50,000, for wages, out of \$700,000 available

3.2.7 SH purchased MYOB Accounting Plus v16.0 (includes payroll) for \$411.95 Moved that we reimburse Stacey for this purchase. Moved Keith Camac, Seconded Wally Barnes Carried.

3.2.8 Assets: \$908.39 for DVD writer, software etc on Toughbook

3.2.9 Insurance now all with ACI Broking (Hammond merged) except drill rig

3.2.10 Max's new office at pub – landline - \$99 to install and \$34.95/month – should look into wireless broadband connection option through laptop (Telstra). Moved that we investigate the wireless option. Moved Keith Camac, Seconded Wally Barnes Carried

3.2.11 Ink cartridges – refill option/ generic option. – Wally will email link to Stacey for cheaper cartridges.

3.2.12 Drill rig running at a loss – Stacey and Max will investigate increasing charges to projects.

4. Reports

NRMO Report

Dene and Katie's reports attached

4.2 Drilling Report

Drilling Rig in South area now

4.3 Oil Mallee Report

Attached

4.4 Joint short term project report

3 drains in Morawa Shire – Merkanooka, Canna Gutha and Bowgada 4 – delayed due to permit process being drawn out. This is very demanding on contractor – Kevin Lyon. Kevin Lyon gave us a discount on Canna Gutha due to ease of digging. Because of delays, budget nearly ran over but for this discount. RTK came out of this budget also. \$23,000 left over in that project. John Stephens has offered paddock to lease in lieu of payments. Canna Gutha is jointly monitored by Ag Dept.

4.5 Survey Report

None happening at present, will have to do some at Burakin.

4.6 Sub surface report

4.7 Kalannie Office Report

Jibberding Clearing Permit – held up due to Shire agreements for road crossings.
Burakin Clearing Permit – Been passed onto Vi Saffer
Mongers Clearing Permit – Already had site visit during August

4.8 Yarra Yarra Catchment Regional Council Update – Stan Scott

4.8.1 Executive Officer.

Continue to have a part time CEO, but have an EO for day to day running. Perhaps there may be some funds in the administration budget?

4.8.2 Regional Council Meeting Wed 29th August

It was resolved to contribute to EO

LCDC, YYCRC, YYCMG – accepted that the YYCMG will become purely an operator of the Enterprise Account, YYLCDC will become the main body

That the reports be accepted

Moved Ian Fordyce, Seconded Wally Barnes Carried

5. General Business

5.1 Paddock scale research – lease 200ha from John Stephens

\$6,000 farm crossings and \$1,000 per annum, in lieu we could lease the 200ha paddock for \$1600/year for 10 years. Whereby YYCMG could crop barley, or treat as research/income project. Perhaps farmers in district would consider share cropping? Will it be part of the easement or formally leased?

Moved that Max and Dene assess the proposal in situ and if suitable write an agreement for John Stephens to sign.

Moved Stan Scott, Seconded Wally Barnes Carried

5.2 Motor Vehicle Policy Review

Accidents, Maintenance, Personal Use, Accessibility – Look up NACC policy and Shire of Perenjori Policy and get Lizzie to create.

5.3 Easements – start negotiations

3 completed projects need to be surveyed and easement policy instigated. Perhaps survey after fence is constructed. Easement policy is still a work in progress, with the YYCRC.

Perhaps start with Bowgada 4.

5.4 Broombush – future investments

\$20,000 has been allocated from Enterprise account to cover the broombush

5.5 Enterprise group – more income required: another smaller more mobile drilling rig?

Ex OMC, small lease hopefully. Need to identify real cost of the existing drill rig, including cement and pipe etc. Consider OH&S issues, is it worth it? We need access to a drill rig for our own bore monitoring program. Drill safety awareness course, Dept of Ag run out of Forrestfield. We could set up Avon, and end up drilling their 400 bores.

Moved that Jo negotiate obtaining OMC drill rig.

Moved Keith Camac, Seconded Max Hudson Carried

Review of Kalannie House. \$90/week, includes large shed. Landlord would like to share use of house. Requires better furniture. Problem is no availability of take away food in the evening in Kalannie, therefore out of towners prefer to stay in Dalwallinu. Approach Kevin Lyon to consider his requirements of the building.

5.6 Budget downsize (not enough funds in Stage 1)

Depth extended from 2.1m to 2.5m. \$6,500 to \$8,000/km. Now recosted from \$1.4M to \$1.9M, contingency of 12.5%. Burakin now reduced to 12km. Goodlands (one farmer) now dropped back to stage 2.

Motion that the project be reduced in size to fit within budget, (as presented to CEO) which will be achieved by dropping off Goodlands drain and reducing the length of Burakin drain. If funds remain at the end, then reconsider.

Moved Ian Fordyce, seconded Keith Camac Carried.

5.7 LCDC progress

LCDC would be contact with people – which would go via CEO to YYCRC for ratification. General discussion on benefit/disadvantages of using LCDC process for striking rate.

5.8 Landline Interview – authority to represent YYCMG

Briefing paper tabled. On governance and drainage, how to manage regional drainage systems. They want to interview Max, and it was resolved that he represent YYCMG (not YYCRC) in this situation. Moved Ian Fordyce, seconded Wally Barnes Carried

5.8 Dene's drain report

Great job

5.9 Jibberding drain extension accepted, as submitted

Change of ownership may have caused a problem initially, however, this has been resolved. More drilling through his property required further to the west, as may require extension.

5.10 Bore monitoring – Ian has identified bores that are to remain in the system

Prioritising bores to monitor. 1000 bores, we can't afford to do all, at rate required. So have selected those that have drains, or plans for drains for 2-3 monthly (200) – and 10 from each of those drained catchments (100 total) to be monitored monthly. With the remainder monitored annually. Discussion on landholders access to bore readings. Lyndsay sends out a hydrograph of their bores sent to landholders individually – must very carefully consider ownership of data.

5.11 Funds YYCMG to contribute to YYCRC EO

\$45,000 would be available on a pro rata basis to contribute to EO. Only available till June 2008, as State are moving into a transition phase. NACC have started working on project outlining from post June 2008.

That the committee agree to the allocation of \$45,000 (pro rata) from the project budget toward an EO.

Moved Stan Scott, seconded Max Hudson Carried.

5.12 Management Process

That the Management Committee delegate day to day management decision making to YYCRC CEO, Stan Scott

Moved Wally Barnes, seconded Keith Camac Carried

5.14 Drain Prioritisation Process

Tabled

5.15 Outcomes of meetings between JSC and NACC re NACC taking over from 1 September 2007.

Stan still negotiating with Barbara Morrell as per requirements

6. Business without notice

6.1 Additional Sub surface drainage funding

Use funds for Automated monitoring - Odesseys, could we use to purchase digital camera, laptop, Max's wireless internet connection, automated weather station. Resolved that funding be spent on any automated monitoring requirements be approved.

6.2 Phone Plans

Wally will look into corporate plan and bring to next meeting.

6.3 \$175,000 monitoring from DoW

For flumes in drains to measure flow, invertebrates in the lakes. We need to determine how should be spent, and who will do it. Write a proposal and submit to DoW. Max and Ian to decide.

6.4 Tender for Burakin27 and Mongers16

Would we consider tendering together? May need two contractors to meet deadlines. Leave separate. Can start process, but need to be careful not to have to recall tenders due to delays.

6.5 Xantippe

We need quote for Kevin to do Xantippe, and obtain approval from John Holley for work to be not tendered, just awarded to Kevin. (As he has commenced work.)

6.6 Landscape – surface water investigation

Need to start looking at ways of protecting drains.

7. Close Meeting (approx 1.55pm)

7.1 Agenda Items for next meeting

Please send any items you wish to be included on the agenda to Lizzie Butler by the 15th October 2007

7.2 Next Meeting AGM

25th October 2007, 10.00 am at Perenjori Office.

7.3 Close Meeting
